

software that **works** for you.



Specifically designed for retail, distribution,
stock control and accounting

introducing options

Point of Sale:

- Bar-coding support
- Receipt printing
- Daily till reconciliation for single or multiple terminals

Quotes

- Build full descriptions by adding colours, fabrics and styles without extra codes.
- **Options** calculates prices and costs for you!
- Raising of Quotes, Sales Orders, Purchase Orders and Invoices by keying in the data once only.
- Include pictures on quotes

Sales Orders

- Automatic production of supplier purchase orders from customer orders
- Support of payment via Finance Company settlement
- Tracks multiple deposits per order plus balance owing on order
- Sales orders show the progress of an order through purchasing, receiving, allocation and invoicing.
- Sales orders stay on file to give you an exact picture of forthcoming business. They can be printed by Supplier, Customer, Salesperson or Product Group.
- Generate customer sold tickets for products sold on the order.

Invoicing

- Credit Notes and Integrated Stock Returns Support
- Delivery Run Sheets
- If you're invoicing a Sales Order, there's no re-keying - just import it!

Purchases

- Foreign Currency Purchasing and Costing
- **Options** tracks and automatically allocates importing costs against purchase orders. This includes freight, duty, insurance and any other miscellaneous costs. Freight is automatically apportioned based on cubic metres per item, with other costs being apportioned based on dollar value per item
- Produce stock labels in advance

Inventory/Stock Control

- Grouping ability, which allows you to enter all the components of the product for purchase orders and assembling. These components can be grouped or bundled together so that the sales order and invoice for the customer only shows the complete product and finished price, while maintaining correct stock levels for the componentry items.
- Specific furniture requirements such as fabric metres (with pattern matching), inwards and outwards cubic feet and warranty years.
- Multi-location processing for single entities: This is the easy way for companies with multiple stock locations to operate. Transfers between locations don't require invoices or purchase orders, only a Transfer slip.

Deliveries

- Scheduling deliveries and recording delivery dates is automated via bar coding.
- Customer pickups are automated via bar coding and a warehouse dispatch module.
- Allows for easy re-scheduling of order deliveries

Banking (Cashbook)

- **Options** Cash Book is on line and eliminates re-posting of receipts entered in the sales system.
- Effective receipt date support, to enable easy reconciliation when amounts received are deposited on different dates
- Real-time posting of customer receipts to the **Options** debtors ledger and cashbook.

GST

- Full GST reporting.

Suppliers (Creditors)

- Maintains full creditors details, 24 month history and balance.
- Automatically detects duplicate invoices from suppliers.
- Creditor payments may be made via On-line banking with remittances being faxed directly (Paper free account payments).

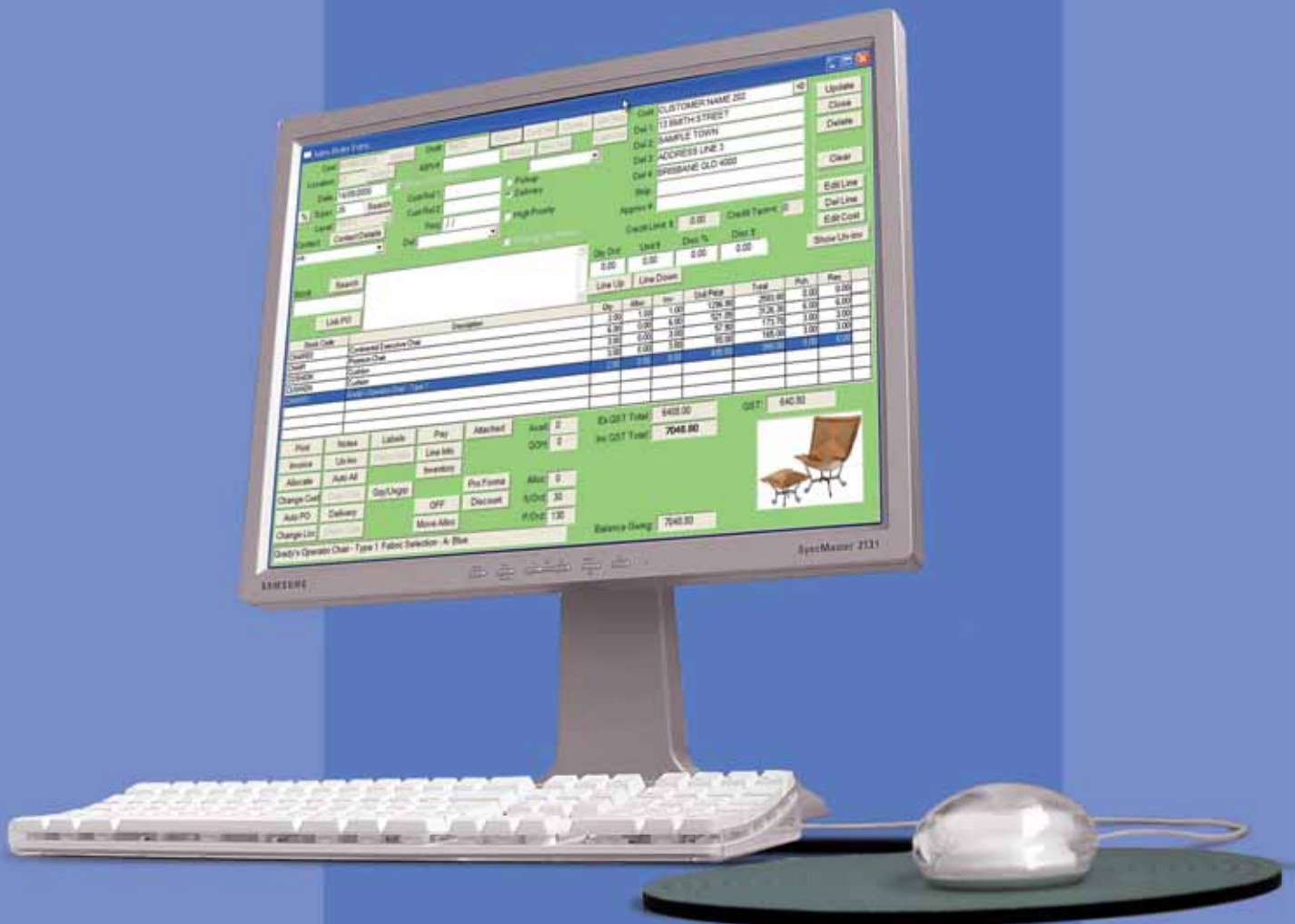
General Ledger

- Full departmental accounting.
- Print management reports by department, cost centre or consolidated.
- Compare actual budget or prior year's figures
- Drill down account enquiries

Reports

- A wide variety of pre-defined reports including customer and stock best to worst sellers, sales persons commission statements, stock ageing report, customer orders and many more – see our website for a sample listing.

point of sale to profit and loss



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